



April 2017

Dear Parents

Nomination for Parent Governors

This is to let you know that we will be electing a new parent governor this term, to join the local governing body(LGB) as soon as possible. Our parent governors are very valuable members of the governing body. We rely on them to help us to keep in touch with what parents are thinking.

Governing bodies are responsible for a wide range of matters. Their duties include management of the school budget, school effectiveness, preparation for OfSTED inspection/formulation of post-OfSTED Action Plan and involvement in a variety of personnel and pupil issues. In your role as a school governor, you will be supported in these duties by other experienced members of the governing body, the headteacher, the clerk to the governors and the Borough Council via their training programme.

There is more information about becoming a governor on the National Governance Association (NGA) website.

The LGB works together as a group, meeting at least once a term. If you are thinking of standing as a governor, remember that you will need to attend a minimum of three meetings a year, plus committee meetings during the term. As a governor, you will normally hold office for a period of four years, even if your child leaves the school during this time. You can however, resign from the governing body at any time.

Parents from ethnic minorities and with disabilities are generally under-represented on school governing bodies. The school would like to encourage nominations from under-represented groups in our community.

Anyone who has parental responsibility for a pupil on the school roll at the time of the election can stand for election and can vote in the election. Please find attached a copy of the Eligibility Regulations for your information.

We ask that you include a few details about yourself and why you would like to become a governor (not exceeding 100 words). This will then be circulated to all parents to help them decide who to vote for. You do not have to complete this section, but if you don't you may put yourself at a disadvantage if there is an election. An election will be held if more nominations are received than the number of vacancies. Expertise in legal, HR or PR fields would be particularly desirable, in order to complement the skills of existing governors.

All nominations should be sent in to the school office by Friday 12th May 2017. Every nomination must be signed.

On Monday 15th May 2017, we will send out ballot papers with the names of the candidates and their details. We send the ballot forms home with the children so please watch out for the letter! Each parent will have one vote per vacancy regardless of the number of children you have in the school. The ballot is secret; you can send or post the ballot papers back in a sealed envelope, or drop it into the ballot box outside the school office. All the votes must be in by Friday 26th May 12:00pm when they will be counted.

If you would like to discuss the role of governor with any of the current governors, please contact the school office.

Chris Watson
Chair of Governors





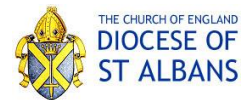
Eligibility under the Qualification and Disqualifications Schedule 4 The School Governance (Constitution) (England) Regulations 2012

You should be:

- aged 18 or over at the date of this election or appointment

You should not:

- fail to attend the governing body meetings – without the consent of the governing body
– for a continuous period of six months, beginning with the date of the first meeting missed
- be the subject of a bankruptcy restrictions order or an interim order
- have had your estate sequestrated and the sequestration not discharged, annulled or reduced
- have been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 (f), from being concerned in the management or control of any body
- be the subject of a disqualification order or undertaking under the Company Directors Disqualification Act 1986, a disqualification undertaking under the Company Directors Disqualification (Northern Ireland) Order 2002 or an order made under section 429(2)(b) of the Insolvency Act 1986
- be barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006.
- Be disqualified from working with children under sections 28,29 or 29A of the Criminal Justice and Court Services Act 2000
- be included in the list kept under section 1 of the Protection of Children Act 1999 (list of those considered by the Secretary of State as unsuitable to work with children)
- be barred from regulated activity relating to children, in accordance with section 3 (2) of the Safeguarding Vulnerable Groups Act.
- be disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000.
- be disqualified from registration for child minding or providing day care
- be disqualified from registration under Part 3 of the Childcare Act 2006
- in the five years prior to becoming a governor, have received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine
- in the twenty years prior to becoming a governor, have been convicted as aforesaid of any offence and had had passed on you a sentence of imprisonment for a period of not less than two and a half years





Alban Church of England Academy

'Promoting wisdom and learning based on Christian values'

- have at any time received a prison sentence of five years or more
- have been convicted or for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor under s547 Education Act 1996
- refuse to allow an application to be made under section 113B of the Police Act 1997 for a criminal records certificate.



Headteacher: Mrs Sue Lourensz BEd(Hons)
Deputy Headteacher: Mr Chris Chipperton BA(Ed) FIMA
Assistant Headteacher: Mr Karl Camplon BA(Hons)

Alban Church of England Academy is part of Unity Church of England Multi Academy Trust, a charitable company limited by guarantee and registered in England and Wales with company number 7563436.

Registered Office & Address: Alban Church of England Academy
Silver Street, Great Barford, Bedfordshire, MK44 3HZ
Telephone: 01234 870735

E-mail: alban@albanacademy.org
Website: www.albanacademy.org



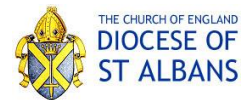
Nomination Form

Election for a parent governor at Alban Church of England Academy



Name:

Children in year(s):



Pen Portrait (maximum 100 words)